



KENYA METHODIST UNIVERSITY
OFFICE OF THE REGISTRAR, ACADEMIC AFFAIRS

P.O. BOX 267-60200, MERU, Kenya

E-mail: academic.registrar@kemu.ac.ke

22nd March 2024

24TH GRADUATION CEREMONY NOTICE

This is to inform all students who have qualified for conferment of degrees and award of diplomas and certificates of Kenya Methodist University.

Detailed information regarding the preparations for the ceremony is available at www.kemu.ac.ke

1. Declaration of Intent to Graduate

All prospective graduands are required to complete the **Declaration of Intent to Graduate** form available on the student portal before or by **Friday 7th June, 2024**. The form should be filled in triplicate (3 Copies) where one copy is submitted to the Registrar's Office, Meru Campus, Kenya Methodist University, Meru.

Prospective graduands are also required to complete the intent to graduate google form available in the student portal before or by **Friday 7th June, 2024**.

2. Incomplete Records

All prospective graduands with incomplete academic records such as research, thesis projects, attachment, clinicals, practicum, teaching practice and any other course (s) with missing marks **MUST** be sorted out latest before or by **Friday 7th June, 2024**.

3. Fees Clearance

All prospective graduands are required to clear their financial obligations to the University before or by **Friday 6th September, 2024**. No student with a fee balance will be cleared for graduation.

4.

bank accounts at any of the branches of the banks listed below.



(i) Equity Bank, A/C No. 0140290923812

(ii) Cooperative Bank A/C No. 01128297401757

S/No.	PROGRAMME	GRADUATION FEE
1.	PHD	KShs. 12,000
2.	Masters	KShs. 8,000
3.	Undergraduate Degree	KShs. 6,500
4.		

5. Confirmation of certificates

Graduands are required to verify that details pertaining

6. Academic Attire

Academic attire will be worn from Monday 7th Oct 2024 by Monday 4th November 2024 after which a fine of Kshs 500 apply

8. Rehearsal & Commissioning Service

Graduands wishing to participate in the Academic procession should be seated at 12.00 noon. The Academic procession will start

9. Graduation Ceremony

All graduands participating in 24th Graduation Ceremony should be seated at the Graduation Square, Main Campus, by 8.00 a.m. on Saturday, 7th Oct 2024

10. Certificates and Transcripts

Certificate and final Transcripts will be issued as per the University website (www.uon.ac.ke) after graduation



The future is now.